

# Kshitij Saxena

COLLEGE STUDENT

## Life Motto

"what is yet to come shall only be  
uncovered by time and inspiration"

I am a Focused Personality willing to learn  
more and more despite what  
shortcomings may come my way.

## Areas of Expertise

- Graphic Designing
- Web Designing
- Fluent in Communication Skills
- Event Management
- Microsoft Office
- Team Management
- Programming
- Content Designing
- Craftsmanship

## Reach me at:

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Dwarka/ New Delhi-110075

## Responsibilities

### IEEE,MSIT

MAIN STUDENT BODY | APRIL 2021 - PRESENT

- Worked as the **Treasurer** for The Main Student Body.
- Member of the Executive Committee
- Helped organize multiple Technical and Non-Technical Events for the student branch.

### OCTAVE MUSIC SOCIETY,MSIT

EXECUTIVE COMMITTEE | OCTOBER 2019 - PRESENT

- Managed the **Social Media, Content Creation, Designing,** and the **Internal Affairs** Departments
- Helped host, manage, and anchored in multiple events hosted by the society.
- **Managed** reports, **internal documentation,** along with drafting minutes of meetings and consolidating the next plan of action.

## Education History

### MAHARAJA SURAJMAL INSTITUTE OF TECHNOLOGY

ELECTRONICS AND COMMUNICATIONS ENGINEERING

- B.tech Batch 2019-2023
- Treasurer, **IEEE MSIT**
- Executive Member, **Octave Music Society**
- Assisted in Management of Multiple On-Campus Events

### NK BAGRODIA PUBLIC SCHOOL

CBSE BOARDS

- Graduating Percentage: 81.7%
- Class-Appointed Supervisor for 2 Years
- Student Lab Assistant in Physics
- Member, Music Club
- Member, Basketball Club
- Member, Theatre Club
- Participated in Humanitarian Projects

## Main Interests

- Design
- Web Design
- Electronics
- Programming - C, JS ES6, HTML5, CSS
- Event Management
- Content Writing