

## EDUCATION Bachelor of Technology (B.Tech), Electronics and Communication

Maharaja Surajmal Institute of Technology

2019 - 2023 CGPA: 7.00/10

# JOBS General Secretary

IEEE PES MSIT, Delhi Aug 2020 - Present

Managing the documentation part, writing reports of all the events, poating engaging blogs and coordinating with the social media team for various events.

#### INTERNSHIPS Mentor

Ideate For India, Delhi Jan 2020 - Jan 2020

Mentoring students for their projects to be displayed in the event, writing synopsis and taking care of the entire student databse.

### **Content Writing**

Encube Labs, Virtual Jan 2020 - Mar 2020

Research on various sensors and prepare a complete document for the research paper to be used in MIT. Working under the project manager.

POSITIONS OF RESPONSIBILITY

Part of the social media management team. Responsible for posting engaging content on the social media handels

Social media management team in MSIT-Unfiltered

#### TRAININGS Content Writing

Encube Labs India, Delhi Jan 2020 - Mar 2020

Learning to write technical notes

#### French Proficiency (Spoken, Written)

St. Mark's School Janakpuri, Delhi

Apr 2012 - Mar 2017

Learned French proficiency in written as well as spoken form as a third language. A part of my curriculum

#### PROJECTS General Secretory

Oct 2019 - Nov 2019

Bibliotica, a device which was developed to automate the library management system which was previously done on manual basis

SKILLS Creative Writing Internet of Things (IoT)

Intermediate Beginner

Arduino Database Management System

Beginner (DBMS)

Beginner

Data ScienceAlgorithmsIntermediateAdvanced

Data AnalyticsMySQLAdvancedAdvanced

**C++ Programming**Intermediate
Intermediate

**Python** MS-Word Intermediate Advanced

MS-Excel WordPress
Advanced Advanced

French Proficiency (spoken) French Proficiency (written)

Advanced Advanced

English Proficiency (Spoken) English Proficiency (Written)

Advanced Advanced

Event Management Report Writing

Intermediate Advanced

Statistical Modeling HTML
Intermediate Advanced

Linear ProgrammingLibreOfficeAdvancedAdvanced

MS-Office MS-PowerPoint
Advanced Intermediate

MS SQL Server Search Engine Marketing (SEM)

Advanced Intermediate

Search Engine Optimization (SEO) Storyboarding

Advanced Advanced